

## Senior and Legal Manager

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Company: PRTR

Location: Bangkok

Category: other-general

Our client is a property developer.

### **Job Description**

Being responsible for all legal matters relating to the company's businesses.

Drafting, reviewing, and commending required contracts and various forms of agreements or legal documentation.

Negotiating legal terms and conditions of contracts and any legal documentation, advising on new business ventures and transaction matters.

Coordinating and being the point of contact with all internal departments, government authorities, and external counsels in Thailand and overseas.

Acting as in-house legal counsel for the company: corporate, commercial contract, joint venture, and foreign investment.

Preparing Legal management reports and providing management recommendations where required.

Providing legal advice, comment, and opinion regarding all legal issues related to the business of the Company and its affiliates.

Providing advice and support for corporate matters on and daily basis on compliance policies and issues.

Providing legal documents such as Power of Attorney, and documents relating to business law.

Coordinating with outsourced lawyers regarding legal action.

Managing and identifying legal and commercial risks of all required contracts/agreements.

Ensuring that the Company complies with all relevant laws, rules, and regulations.

### **Qualifications**

Bachelor's Degree or higher in Law.

At least 5 Year professional experience in legal.

Excellent spoken & written English skills.

Have a Lawyer's License.

Good organizational and communication skills.

Detail-oriented and able to work under pressure.

Proficiency in Microsoft office.

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