

Legal Manager

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Company: JAC Recruitment

Location: Bangkok

Category: other-general

Legal Manager

Job Description

Draft and review contracts and any legal documents in relation to the Company's business activities, both day-to-day operation and non-day-to-day operation, such as agreement in relation to leasing out merchandising space, sale and purchase agreement and service agreement.

Prepare and submit applications to governmental authorities for any permission necessary for the business operations.

Provide legal advice or opinion within the organization to ensure that the business operations are complied with relevant laws.

Support supervisors in liaising with external lawyers on transactions, including but not limited to merger and acquisition transaction and joint venture transaction to smoothly achieve the plan and target.

Develop, improve, and implement internal compliance policies and rules.

Perform any other jobs as assigned by supervisors.

Qualification

Bachelor's degree or higher in Law with a Lawyer's license.

Very good command of spoken and written English and Thai.

At least 7 years of experience, solid knowledge and practices in corporate and commercial. Experiences in the retail industry and/or business startup are highly preferred.

Balance between commercial and legal perspectives with excellent problem-solving skills.

Very good communications and negotiation skills able to communicate well with key stakeholders with diverse backgrounds incl. executives, colleagues, and suppliers.

Competent user of MS Office programs, especially MS Word.

Self-starter, detail and result oriented, numerate, logical and good analytical skills.

Able to work well under pressure, multi-task and prioritize work within tight deadlines.

Team player with strong interpersonal skills and positive attitude.

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