

Legal Counsel

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Company: Teleport

Location: Bangkok

Category: other-general

At Teleport, we are on a journey to make logistics simpler, friendlier, and faster for everyone, especially in the areas of cargo and delivery throughout Southeast Asia. Unlike many other start-ups, we didn't start in a garage or at the back of a university dormitory. Teleport was spun off from the idea of our brilliant department of the world's best low-cost airline, AirAsia. Incorporated as RedCargo Logistics on 13th March 2018, we re-branded ourselves to Teleport a year later enabling us to expand and create opportunities beyond cargo and AirAsia. We are in the business to provide speed in logistics and the concept of "teleportation" came to mind. It was either Teleport or A2B - thankfully we agreed on the former (pew).

Click on the link below to find out more about #Teleport

SALARY RANGE : THB 40,000 - THB 60,000

A DAY IN A LIFE

As a start-up, you can expect your days to be pretty varied. Multitasking is normal, and sometimes, your skills or natural talents will be leveraged to support other business priorities.

That said, the bulk of your working hours should involve you having to:

- Drafting and reviewing various agreements and legal documentation including operational agreements, commercial agreements, procurement purchases, tenancy agreements, and corporate transactions agreements;

- Provide practical legal advice for the company operations and business arrangements;

Provide advice regarding any dispute resolution matters, regulatory or compliance matters, licensing considerations, corporate structures, etc.;

Liaising and managing external counsels as and when required;

Identify best practice contract structures, templates and samples we can reference;

Manage internal governance document reviews, such as board papers, contract checklists, or related-party documents;

Monitor any updates on the laws and regulations relevant to the business

Prepare legal updates and conduct training and workshops for all employees with respect to Legal SOPs and legal requirements of the law ;

Liaising and dealing with any government agencies and regulatory bodies; and

Support other functions or teams in the day-to-day operations of the Company.

At the onset, you may be culture-shocked working with the Teleport team. To help you adapt better, we would like to share our beliefs on leadership. Put simply, you are a leader, we all are leaders and good leaders.

Requirements

SKILLS

Strong knowledge of Thai corporate and commercial legal background. General knowledge of company secretarial matters is an advantage. Understanding data protection is a plus but not compulsory.

Fluency in reading, writing, drafting documents and communication skills in both Thai and English is essential. Fluency in other Asian languages is an advantage. Strong communication skills in both Thai and the English language (writing and speaking). Comfortable to speak fluently in English to a range of regional audiences about business and legal priorities.

Critical knowledge and skills, including software applications etc : High Computer proficiency: Google Suite, Word, Excel, PowerPoint, Outlook and calendar software; contract management database experience.

A self-starter with the ability to work independently and initiate things with minimum supervision.

The ability to build trust and respect with other team members across multiple geographies as required.

Experience or ability in handling and responding effectively to issues arising in the fast-paced environment is required.

QUALIFICATIONS & EXPERIENCE

Possess a valid and recognized legal degree from a reputable university and qualified to practise law in Thailand.

Minimum 3 - 7 years general commercial experience with a regional company, or major national or international law firm.

Having experience in the transportation or logistics industry is a plus but not compulsory.

Experienced in commercial/transactional negotiations, particularly in cross-cultural, cross-border and multi-jurisdictional transactions.

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