

## Legal Affair Director

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Company: Vinarco International

Location: Bangkok

Category: other-general

### Job Description:

**Location:** Bangkok

**Working Day** Mon-Fri (8:00 - 17:00)

**Term of Hiring:** Permanent

**Start Date:** ASAP

### Job Responsibilities

Conduct diligent research into legal issues and recommend revisions as needed across a range of legal documents and agreements.

Ensure the reliable and timely execution of the company's day-to-day legal activities.

Anticipate and plan for all legal risks, and develop strategies to mitigate those risks.

Advise the leadership team on legal matters critical to the growth of the business.

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Set the strategy and goals for the Legal team in alignment with the larger organizational goals.

Lead complex legal projects that span legal, business, and functional boundaries.

Develop and manage the legal department budget.

Special projects and other duties, as assigned.

## Qualifications

Bachelors or higher in Law.

Minimum of 10 years of corporate legal experience in Thailand.

Extensive experience in legal practice and management at a senior level at reputable companies.

Experience in real estate, complex lease, rent & service contract and structure.

Experience in labor law, common law claims, general lawsuits related to employee, third parties and etc.

Experience in MOUs commercial negotiation.

Experience in data and document centralized system to store important data (legal, other stuffs).

Excellent understanding of Thailand' s laws and regulations.

Legal compliance with Office of the Ministry of Higher Education, Science, Research and Innovation is a plus.

Strong analytical, critical thinking, problem-solving, and research skills.

Proficiency in a full suite of Microsoft office produce (Excel, PowerPoint, and Word).

Excellent interpersonal and communication skills in both Thai and English (verbally and written)

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