

HRIS

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Company: Adecco

Location: Thailand

Category: other-general

Job Responsibilities

Client Description

Our client is the largest automotive safety supplier company. They are now seeking an “HRIS” to implement an HR system, as well as support the regional team to build the project and push it forward to success.

Responsibilities

Design and implement an HR-related system.

Coordinating with Information Technology and the user community to identify areas of improvement, recommend changes, and implement functional solutions for existing systems.

Identify areas of opportunity to improve existing HR processes, functionality, and workflow, and maximize technological capabilities to reduce manual processes

Ensures accuracy and completeness of data in master files and various support tools.

Leading the continuous evaluation and evolution of HR Systems that include payroll systems, etc.

Partnering with cross-functional team members and IT team members on HRIS-related issues/enhancements/queries.

Experience requirements

Qualifications:

Proven work experience as an HRIS Manager or similar role in minimum 6 years.

In-depth knowledge of HRIS systems (SAP/SQL/SharePoint).

Independently execute tasks within deadlines.

Good command in English.

Education requirements

Bachelor's degree in Computer Engineering, IT Technology, or related field.

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