

## Finance Manager (AR)-Bangkok

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Company: Lazada

Location: Thailand

Category: other-general

Department: **Finance/Legal** Location: **Thailand** Department: Finance/Legal Location: Thailand

**Job Description** Team and Role Introduction:

Responsibilities:

- Oversees the activities of the accounts receivable department to ensure the accurate and timely management of all accounts receivable aging components including billings/collection etc. on Lazada Platform, Lazada Logistic and subsidiaries.
- Proactively identifying and implementing opportunities to improve the timeliness of the billing and collection function
- Ensuring that all financial deadlines relating to accounts receivable are met for month/quarter/year-end financial closing.
- Handling the weekly preparation and review of A/R outstanding reports, and monitoring unpaid invoices which have long been outstanding per company standard or goal and report to management.
- Reconciling, reviewing output vat report and submitting VAT report to the Revenue Department.
- Collaborate with relevant stakeholders such as Commercial/Marketing Solution team/Share Service.
- Completes the regular MEC, Quarterly and yearend analysis of Accounts Receivable accounts.
- Ensures on-going compliance with corporate policies and procedures related to invoicing and

collection.

-Support, train and instruct the junior team members in the Finance Department to develop an efficient workforce team.

-Develops, implements and maintains systems, procedures and policies, including accounts payable and payment functions to ensure adherence to company guidelines/SOX as well as collaborate with project lead in order to support new initiative projects.

-Provides timely communications as directed to key stakeholders a **Job Requirements**

Requirements/Qualifications(must have):

-Bachelor Degree in Accounting

-8-10 years of experience on an Accounts Receivable or Supervisor position.

-Willing to learn, can work under pressure.

-Strong analytical, interpersonal and problem-solving skills and good attitude

-Strong team management, negotiation and problem-solving skills

-Familiar with accounting software would be advantage

-Able to work as a team or independently as the situation dictates and under pressure

-Organizing and prioritizing.

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