

## Accounting and Finance Officer \*Chachoengsao

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Company: REERACOEN RECRUITMENT

Location: Thailand

Category: other-general

### Overview

#### Salary

20,000 THB ~ 35,000 THB

#### Industry

Manufacturing(Automotive)

### Job Description

- Responsible for basic accounting tasks.
- Accounts receivable, mailing, invoicing, tax reporting, withholding tax preparation, check management, bank reconciliation, etc,
- Ensure that regular transactions are accurately recorded
- Accounting records
- All accounting issues
- Other related duties as needed

### Qualifications

#### Requirement

#### English Level

Level 4 - Conversational Level

#### Other Language

English

## **Additional Information**

### **Benefit**

- Commuting allowance(Have Shuttle bus)
- Position allowance
- Perfect Attendance
- Meal allowance
- Bonus (3.8 month / last year)
- OT

### **Working Hour**

8:30 ~ 17:30

### **Holiday**

- Saturday (Work on 1 or 2 time per month)
- Sunday
- Other holidays

### **Job Function**

Taxation

Bookkeeping

Internal Audit

Account Payable

Cost Accounting

Fund / Investment Management

Leasing/Loan/Mortgage/Hire purchase

Risk Management

Other (Accounting)

Other (Finance)

Analyst/Economist/Strategist

Back/Middle Office

Banking Operation

Inventory Control

Investment Theory/Actuary/Product Development

Credit Control

Accounting Support  
Account Receivable  
Investment Banking  
Financial Statement Closing  
Financial Management  
Financial Controller  
Regulatory Compliance

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