

## Accountant I (Fixed Assets)

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Company: Seagate

Location: Thailand

Category: other-general

Global Financial Services provides exceptional transaction and decision-support accounting activities, at optimal cost, using relevant resources and processes for Seagate Finance and its business partners.

### **About the role - you will:**

Manage, update receiving transaction and work with capital owner in asset addition and adjustment via Seagate web-based Capital Tracking System and dispose asset via Seagate Asset Management System before interface to SAP ERP

Assign tag numbers to fixed assets and record asset impairment

Obtain information from internal and external sources to record accounting transactions in the general ledger for all PP&E accounts

Reconcile the PP&E balance in the fixed asset register against General Ledger

Analyze account balances and is responsible for properly supported account reconciliations on monthly analysis reporting

Prepare Fixed A schedules report monthly, quarterly and yearly

Ensure transactions are recorded, documented, reviewed and supported in accordance with company policies and Sarbanes-Oxley (SOX) controls

Be responsible for accuracy and timeliness of transactions in the sub-ledger and general ledger accounts

Prepare audit schedules relating to fixed assets and assist the auditors in their inquiries

Feedback and resolve internal and external customer (local site finance, engineer, other Global Finance Share Service team, etc.) inquiries, including audit inquiries from internal and external auditors

**About you:**

Able to work under pressure

Good at interpersonal skills

Be a team player and fast learner

Good command of English

**Your experience includes:**

Knowledge in accounting functions

Computer skills - Microsoft Office 365

SAP

**Location:**

Home to 4,000+ employees, our Teparuk site produces nano-recording heads, a crucial component of the read/write functionality of a hard disk drive. Our Teparuk facility is a fun and active site. Here at work you and your colleagues can grab breakfast, lunch, dinner and snacks at our 24-7 on-site canteen and coffee shop. Get in a few laps around our running track or enjoy volleyball, ping pong, badminton or football through our on-site gymnasium and fitness center. We also offer music, dance and yoga activities. Enjoy many on-site festivals and celebrations as well as opportunities to give back to the local community.

**Location :** Teparuk Thailand

**Travel :** None

**Innovation thrives in a culture that embraces different voices, where employees are equal contributors and are empowered to express themselves**

**authentically. Building this culture takes constant work and willingness to be transparent about progress. Read more in our Diversity, Equity, and Inclusion, .**

**- Learn more about our commitment to the U.S. military and veteran community by**

watching this .

- 4th year in a row as a Best Employer for LGBTQ+ Equality

- 4th year in a row as a Best Company for Women in Technology

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